

MINUTES OF A WORK SESSION OF THE MARCELINE CITY COUNCIL
October 9, 2018

The Marceline City Council met in a work session on October 9, 2018 members present were: Tyson Brammer, Jeri Holt, Sallie Buck, Natalie Wellman, and Liz Cupp. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Police Chief Bob Donelson, and Pool Manager Gary Birdsong. IDA Executive Director Darrell Gardner and Downtown Marceline Executive Director Toni Sportsman were also present.

Mayor Tyson Brammer called the meeting to order at 5:30 pm and led the Pledge of Allegiance.

Budget: City Manager Hoon went over the overall picture of the draft budget. He stated the budgeted surplus in the Water and Wastewater Funds would go towards their deficits. He provided some avenues of revenue the City is exploring to implement in the future to increase the General Fund Revenue to move it towards being more self-sufficient. He opened the floor to the IDA and Downtown Marceline Directors, stating the IDA is requesting \$38,000.00 in funding, while Downtown Marceline is requesting \$20,000.00 in funding. He stated that he believes with the partnership between them and the City, we will start to see things happening. Darrell Gardner and Toni Sportsman discussed with the Council their funding requests, noting that \$10,000.00 of the request from Downtown Marceline is for the second year funding of the Executive Director per contract. The Council gave consensus to provide the funding requests as presented and the City Manager will present funding agreements at the next Council meeting once the final budget is approved.

City Clerk Krumpelman explained the process and the assumptions made when putting together and the proposed Salary and Wage Schedule, which is a Grade / Step schedule, with Department Heads and Council employees being on a Min/Max schedule. City Clerk Krumpelman explained the proposed schedule makes it easier to budget payroll and that it gives the Council the option to do Cost of Living Adjustments and / or Merit increases. She went on to state that this schedule would be approved each year with the budget which gives Council increased control over the payroll budget. She then explained how she determined where city employees would be placed within proposed schedule. City Clerk Krumpelman stated that the proposed budget includes moving employees rated as below per the proposed schedule to the where they should be according to the schedule the first payroll in November which is a 2% increase to the overall base payroll. Also included in the proposed budget are max merit increases that may be given based on performance at employee anniversary dates which is a 3% increase to the overall base payroll after the two percent. The Council discussed the proposed Salary and Wage Schedule.

The Council discussed the budget more in-depth with the City Manager and Department Heads, going through each department individually, making changes to the draft budget as each department was reviewed. The Council discussed the status of the General Fund. During the Recreation and Parks Department discussion, City Manager Hoon explained why the Concession Stand was not listed under Capital Expenditures, as the cost of the project is unknown at this time, once costs are known, a budget amendment may be done in the future if the Council chooses. The City Manager also informed the Council on the Recreation and Park Board's budget request which was received by text message. The Council discussed the request.

The Council discussed the utility rates. As the water and wastewater funds are still at a deficit, no changes are being made to those rates, but they will be reviewed each fiscal year. The City's Electric Contractor Bob Harbour has reviewed the draft budget and made the recommendation of lowering the Commercial Electric Rate by 5% via email. After discussion, the Council provided a consensus to move forward with a 5% rate reduction on Commercial Electric.

The Council discussed the proposed Salary and Wage Scale once more.

At 8:26 pm Councilwoman Buck moved to adjourn. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Tyson Brammer, Mayor

ATTEST:

Lindsay Krumpelman, City Clerk

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