

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
February 26, 2018

The Marceline City Council met in regular session on February 26, 2018 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Tyson Brammer, Sallie Buck, and Natalie Wellman. Councilwoman Liz Cupp was absent. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Carol Logue, Police Chief Robert Donelson, Officer Rhonda Gulley, Electric Lineman Todd Field, and Water Plant Operator Brad Engelhard. Others present: Harold Rathbone, Pamela Engelhard, Shelly Herring, Linda Linebaugh, Mary Gibson, Joyce Robinson, and Shiante McMahon.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the minutes. Councilwoman Buck seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilwoman Wellman seconded the motion. The motion passed unanimously.

APPOINTMENTS TO BOARDS & COMMITTEES:

Housing Authority: Mayor Holt stated Riley Cupp wishes to resign from the Housing Authority Board for personal reasons and Linda Munson has put in an application. Mayor Holt appointed Linda Munson to the Housing Authority Board to fill Riley Cupp's unexpired term to end 5/31/2019.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Water/Wastewater Superintendent Roger Sullivan reported his department was plagued with colds, vacation, and sickness, so the department focused on the have-to items this month. He informed the Council that the motor and pump at the new reservoir is being rebuilt. Mayor Holt inquired on the level of the reservoirs with the recent rain. Water/Wastewater Superintendent Sullivan stated the New Reservoir is one and a half foot (1 1/2') low and the Old Reservoir is at one foot (1') low.

Street Superintendent Ed Ewigman informed the Council that after the ice events of late, they are down to 25% of salt stock remaining. He stated the City Clerk is helping him with preparing for the Transportation Sales Tax meeting and there are nine (9) scheduled. Street Superintendent Ewigman stated they are working on the prep work for the dome storage building. They will stabilize the base and pour the concrete floor when they have dry weather. The rafters are constructed and ready to go. Councilwoman Buck inquired as to where the building will be located. Street Superintendent Ewigman responded it will be at the old amphitheater site and a concrete path will be poured to connect the building to the pool parking lot to allow the transport of the dome material on wheeled pallets from the pool to the building.

Electric Superintendent Dean Gauthier stated they fared well with the ice. He reported he is working with the Macon Electric Cooperative on the transfer on Hwy WW accounts. Electric Superintendent Gauthier stated they are working on maintenance and completing reports. He stated an individual from Jefferson City is coming to assist them with their EIA and EIQ reports. He concluded by stating they are assisting Water/Wastewater Superintendent Sullivan with electrical work at a lift station.

Pool Manager Carol Logue stated she spoke with the Career Center about using the pool for lifesaving courses. She reported Timo with Arizon was here the week prior about the issues of condensation in the bath house. The dome is scheduled to come down the week after Mother's Day. Pool Manager Logue stated there would be no morning exercise classes the week of March 10th. She concluded by stating a new rule will be implemented at

the Pool beginning March 1st that a child 4 years old and younger have to be accompanied in the pool by an adult and a sign was posted the last few weeks notifying those visiting the pool.

Police Chief Bob Donelson reported DARE is in full swing and the MOREnet WiiMax project is almost complete. He read a prepared statement concerning the train accident that occurred on February 19, 2018, commending all those involved with how they immediately responded to the accident and after.

City Clerk Update: City Clerk Lindsay Krumpelman reported the auditors were here at the end of January and they informed her, a new Yellow Book was going to be coming out and they were no longer going to be able to do the end of the year adjusting entries or the Comprehensive Annual Financial Report (CAFR) in the near future. She stated she will be working with the auditors to do a slow transition for her to take that over and it would start at the end of this fiscal year with her completing all the adjusting entries before they arrive to do the audit. City Clerk Krumpelman stated she will be attending the MOCCFOA Spring Institute in a few weeks, which is her educational conference to earn hours toward her certification. At the conferences, codification vendors will be exhibit and she will hand deliver the Codification RFP to them there. She stated she is working with Street Superintendent Ed Ewigman to prepare for the Transportation Sales Tax ballot issue informational meetings and the Town Hall will be Tuesday, March 27th at 7:00 pm at the Public Safety Building. She concluded stating that she is almost caught up with things from her maternity leave.

City Manager Update: City Manager Richard Hoon stated he, Mayor Holt, Councilwoman Wellman, Darrell Gardner and others attended Great Northwest Days and had fruitful meetings while there including meeting with the new Veteran Affairs Director and representatives for MoDNR. He reported that the Brownfield paperwork for Phase 1 and 2 for the Chastain's building was received and assigned. City Manager Hoon reported they also met with Representatives Rusty Black and Tim Remole. He reported the nuisance properties process is continuing with two being slated for demolition, one has a change of ownership and there has not been any contact from the owner of the final property, so the City will move forward with legal action. City Manager Hoon reported they have received a response from Arizon concerning the air lock and condensation issues. He stated Arizon and Larkin are now communicating to find a solution.

Council Update: Councilwoman Wellman provided a report on the MML Legislative Conference she attended noting Bills that are of interest to the City.

CITIZENS PARTICIPATION:

Shiante McMahan stated she is running for Linn County Prosecutor and introduced herself to the assembly. She provided a brief biography and why she is running. She stated the best way to get a hold of her is through her Facebook page: 'Shiante McMahan for Linn County Prosecuting Attorney'.

Linda Linebaugh reported there are issues with moisture inside the bathhouse of the pool. Mayor Holt stated City Manager Hoon addressed that in his report and they are working for a solution. She inquired if one of the nuisance properties slated for demolition is the house across from the Seventh Day Adventist Church. City Manager Hoon responded it is not and it has a new owner whom is working with the City. Linda Linebaugh stated she spoke with a lady at the laundromat whose electric bill was extremely high and was going to leave Marceline soon because of it. Mayor Holt inquired if it was just electric or the entire utility bill, what kind of heat they were using, and whether they leave the lights on. Linda Linebaugh responded she did not know.

Shelly Herring thanked Richard Hoon on behalf of the Chamber for his work on the previous strategic plan and the new plan in conjunction with the Downtown Marceline Organization. She stated the Library wants to do a safety day with BNSF, Fire and Police to bring more train safety information to the children and the community.

Harold Rathbone stated Police Chief Donelson may want to talk to John Montgomery to help with Railroad safety.

Electric Lineman Todd Field stated he wanted to thank the Council, Fire Department, City Staff and the Marceline Community for the support and efforts while his wife was in the hospital. He stated it reinforced why he came to Marceline and why it's where he wants to be.

OLD BUSINESS:

Delinquent Utility Billing - Bill No. 18-02.002: City Manager Hoon stated Bill #18-02.002 amends that section by removing the landlord responsibility provision, however it is still in the Missouri Statutes so the City still has the ability to do it. Councilwoman Wellman moved that Bill #18-02.002 amending 720.080 be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.002 twice by title only. Councilwoman Wellman moved that Bill No. 18-02.002 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 18-02.02.

NEW BUSINESS:

Budget Amendment-Old Reservoir Pump Station Insurance Claim- Bill No. 18-02.003: City Manager Hoon stated the budget amendment is recognize the \$10,924.00 check received from insurance for the claim of electrical damage to the Old Reservoir Pump station due to a lighting strike and to expense the same to fix it. Councilwoman Wellman moved that Bill #18-02.003 amending the budget be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.003 twice by title only. Councilwoman Wellman moved that Bill No. 18-02.003 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Mayor Holt – aye, and Councilman Brammer – aye. This bill is assigned Ordinance Number 18-02.03.

Bucket Truck Bids: City Manager Hoon stated staff is recommending the purchase of a 2010 Altec Bucket Truck in the amount of \$73,800.00. He reported \$80,000.00 is budgeted for this item. City Manger Hoon reported they forego the standard bid procedure under Section 125.160, Paragraph 4 - Cooperative Purchasing. He stated the proposed truck is recommended over others viewed due to the warranty, 2-man bucket, local service and manufacturer service. The Council discussed the topic. Councilwoman Wellman moved to purchase the 2010 Altec Bucket Truck in the amount of \$73,800.00. Councilwoman Buck seconded the motion. The motion carried with the following roll call vote: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, and Mayor Holt – aye.

Computer Bids - NIBERS Grant: City Manager Hoon stated they forego the standard bid procedure under Section 125.160, Paragraph 3 - Situations calling for competitive negotiations due to the technological nature of the purchase. Police Chief Donelson stated an additional \$2,852.00 quote came in late this afternoon to include Microsoft Office on the desktop computers for a total bid of \$21,220.00 from CDW-G for desktop computers and \$21,153.00 from Gov Direct for Toughbooks and accessories for the NIBERS Grant project. He reminded Council the grant is a no-match \$46,247.00 grant to capture reporting data and replaces all the computers in the police department except for the server. The Council discussed the grant and the purchases. Councilwoman Wellman moved to accept the bids from CDW-G and Gov Direct for the computer, hardware and accessories under the NIBERS Grant. Councilman Brammer seconded the motion. The motion carried with the following roll call vote: Councilwoman Wellman – aye, Councilman Brammer – aye, Mayor Holt – aye, and Councilwoman Buck – aye.

Mowing at Mt. Olivet Cemetery Bids & Agreement - Bill No. 18-02.004: City Manager Hoon reported they have received two (2) bids for the 2018 and 2019 mowing seasons as follows: Troy Bruner Mowing-B&B Mowing for \$1,100.00/mowing for 2018 and 2019 and Lawn-Boyz for \$950.00/mowing in 2018 and \$1,050.00/mowing in 2019. Mayor Holt reported he received calls from members of the Cemetery Board requesting the City select Troy Bruner Mowing-B&B Mowing even if he was not low bid because he has been doing a good job, they have

not received complaints, he lives in town and last year he could have mowed once more but decided not to in order to save the City money. The Council discussed the topic, reaching a consensus to accept the Cemetery Board members' request. Councilwoman Wellman moved that Bill #18-02.004 to enter into an agreement with Troy Bruner Mowing for the 2018 and 2019 mowing season for mowing Mt. Olivet Cemetery be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.004 twice by title only. Councilwoman Wellman moved that Bill No. 18-02.004 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 18-02.04.

Pool Dome Storage Building Bids & Agreement - Bill No. 18-02.005: City Manager Hoon reported they received three (3) bids to build the walls of the pool dome storage building to match the pool building and they are: (1) Hueffmeier Brick Laying -\$10,900.00, (2) Gayle Pearman Masonry - \$13,500.00 bass with \$500.00 add on, and (3) JT Holman Construction, LLC - \$16,500.00. City Manger Hoon stated City staff will be doing the door installation, concrete floor, roof, rafters, and electrical work of the building. He recommended the Council select the low bidder. The Council discussed the topic. Councilman Brammer moved that Bill #18-02.005 to enter into an agreement with Hueffmeier for the construction of the pool dome storage building be read twice by title only. Councilwoman Wellman seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.005 twice by title only. Councilman Brammer moved that Bill No. 18-02.005 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Wellman – aye, Councilwoman Buck – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 18-02.05.

Pool Fee Review: City Manager Hoon stated the City is approaching the 1-year mark of the opening of the pool and it is time to review the financial status of the pool and current fees. The current financials are as follows: Summer Season (May-September): Revenues-\$57,725.37, Operating Expenditures - \$96,754.74 and Winter Season (October-Present): Revenues-\$24,240.37, Operating Expenditures - \$68,342.96. Pool Manager Carol Logue informed the Council they are losing money on the pool rentals. The Council discussed the topic with the a consensus provided to move forward with a Bill with the changes recommended by staff.

Car Show Street Closure: Councilman Brammer moved to close Main Street USA from Ritchie Street to California Street from 7:00 am to 4:00 pm for the Annual Car Show on May 12, 2018 that California Street, from Main Street USA to no name road be held as contingent for over flow. Councilwoman Buck seconded the motion. The motion carried unanimously.

Pioneer 5K Street Closure: Councilwoman Buck moved to approve a partial four foot (4') lane closure for their 5K Run course between 8:00 am and 11:00 am on June 9, 2018. The course begins at Pioneer Skilled Nursing Facility and traveling North on Kansas Ave to California St., turning East towards the Library, circling around Ripley Park to Ritchie St, and then back South on Kansas Ave to the nursing facility. Councilman Brammer seconded the motion. The motion carried unanimously.

Wine & Art Stroll Tasting Permit and Street Closure: City Manager Richard Hoon stated the Downtown Marceline Organization has put in their request for a tasting permit and road closure for the annual Wine and Art Stroll to be held on August 25th from 4:00 pm to 8:00 pm. Councilman Brammer moved to approve the Tasting Permit for August 25, 2018 from 4:00 p.m. to 8:00 p.m., close Main Street USA from California Avenue to the Gracia Street from 2:00 p.m. to 9:00 p.m., and the event be held on the City Sidewalks along Main Street USA and Main Street USA on August 25, 2018. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Community Plan - Bill No. 18-02.006: City Manager Hoon stated the Community Master Plan was presented on February 21, 2018. It provides for a new City Logo, Community Brand Statement, Marketing Brand Logo and Tag Line. We will be receiving a digital copy of it and will be putting it on the City's website. The Downtown Marceline Organization has the majority of the plan duties. The bill to approve the plan will repeal the Strategic Plan, but not the Ripley Park Master Plan. The City will be revisiting that plan in the near future. The Council discussed the topic. Councilwoman Buck moved that Bill #18-02.006 to enact the new Community Master Plan be read twice by title only. Councilwoman Wellman seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.006 twice by title only. Councilwoman Buck moved that Bill No. 18-02.006 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Mayor Holt – aye, and Councilman Brammer – aye. This bill is assigned Ordinance Number 18-02.06.

Plat Map Approval/Property Sale - Bill Nos. 18-02.007 and 18-02.008: City Manager stated this item is two parts, one is the approval of the plat map and the second is the authorization of the sale of property to Hurtt Fabrication which is contingent of their purchasing the PPI building from a private party. The Council discussed the topic. Councilwoman Wellman moved that Bill #18-02.007 to approve the plat for the subdivision located in the North Industrial Park be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.007 twice by title only. Councilwoman Wellman moved that Bill No. 18-02.007 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 18-02.07.

Councilwoman Wellman moved that Bill #18-02.008 to authorize the sale of property located in the North Industrial Park to Hurtt Fabrication Corp and to authorize the Mayor to execute any/all documents relating to the property transaction be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.008 twice by title only. Councilwoman Wellman moved that Bill No. 18-02.008 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Mayor Holt – aye, and Councilman Brammer – aye. This bill is assigned Ordinance Number 18-02.08.

Amend December 19, 2017 Minutes: City Clerk Lindsay Krumpelman stated that the December 19, 2017 minutes mistakenly state the Council went into Executive Session when they did not and they need to be amended to reflect it. The Council discussed the topic. Councilwoman Buck moved to amend the December 19, 2017 minutes by removing the motion to adjourn to Executive session and replacing it with a motion to adjourn. Councilwoman seconded the motion. The motion carried unanimously.

At 7:16 pm Councilwoman Wellman moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (3) Personnel. Councilwoman Buck seconded the motion. The following roll call vote carried the motion unanimously: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, and Mayor Holt – aye.

City Manager Contract - Bill No. 18-02.009: Council returned from Executive Session at 9:54 pm. Councilwoman Buck moved that Bill #18-02.009 to authorize the execution of the City Manager Agreement with City Manager Richard Hoon be read twice by title only. Councilwoman Wellman seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-02.009 twice by title only. Councilwoman Buck moved that Bill No. 18-02.009 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 18-02.09.

With no further business, Councilman Brammer moved to adjourn. Councilwoman Buck seconded the motion. The motion carried unanimously. The meeting adjourned at 9:57 pm.

Recorded by City Clerk Lindsay Krumpelman
Approved on March 20, 2018 by Marceline City Council.