

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
October 18, 2022

The Marceline City Council met in regular session on October 18, 2022, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Sallie Buck presiding. Council members present were Josh Shoemaker, Gary Carlson, Tracy Carlson, and Brian Baker. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Water / Wastewater Superintendent Matt Gibson, Street Superintendent Adam Lichtenberg, Police Chief Robert Donelson, Police Officer Christopher Murray and Police Officer Amy Dunlap. Others Present: Dave Tavres (DM Ex. Dir), Mitchell Lockwood, Joe Peck, Russ Comber, and Reporter Angie Hutschreider.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Baker moved to approve the minutes as presented. Councilman G. Carlson seconded the motion. The motion carried unanimously. Councilman Baker moved to approve the financials as presented. Councilman T. Carlson seconded the motion. The motion carried.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Clerk Update: City Clerk Krumpelman stated the budget process is almost complete. She reported the Quarterly Reports are complete. City Clerk Krumpelman informed the Council the Police and Water Departments are the recipients of a combined \$21,218.25 in MIRMA grants. She stated the MDC Grant is almost complete and a Change Order will be presented later in the meeting. City Clerk Krumpelman stated they are waiting on the bidding/construction documents for the LWCF grant. City Clerk Krumpelman inquired if the Council would support her in applying to be a state officer for the Missouri City Clerk and Finance Officer's Association (MOCCFOA) which would be a five (5) year committed if she's selected. The Council gave her their support.

City Manager Update: City Manager Hoon stated the Class 2 Quarterfinal Softball game is on Thursday and on Saturday is the Trick or Trot Fun Run. He informed those present that Governor Parsons will be in town on Thursday, October 27, 2022 for CoffeeTree's ribbon cutting and there will be a road closure from California to Howell between 2:00 pm and 3:30 pm. City Manager Hoon stated the Trick or Treat Downtown will be on Halloween. City Manager Hoon reported the Pine Mobile Lift station is having issues. He stated the motor stops and causing back-ups and that the last two times were due to electrical causes. Mayor Buck inquired who was affected. City Manager responded that it affected Mr. White and the campground. Water / Wastewater Superintendent Gibson informed the Council a dialer alarm system is being installed at the lift station. He stated it will send out notification when there is an issue so it can be addressed sooner.

Council Update: Councilman Gary Carlson stated he would like to see a plan of how the landscaping for the City will be handled for City property this year.

**CITIZENS PARTICIPATION:** None.

**UNFINISHED BUSINESS:**

Regular Council Meeting Schedule Discussion – Bill No. 22-09-010: Mayor Buck stated at the last meeting a consensus was provided to change the regular Council meeting date from the third Monday of the month to the second Wednesday of the month. City Manager Hoon stated he has the announcements prepared to go out if the Council approves the Bill to change their meeting date. Councilman T. Carlson moved that Bill No. 22-09-010 to change the Council regular meeting date to the second Wednesday of the month be read twice by title only. Councilman Shoemaker seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 22-09-010 twice by title only. Councilman Shoemaker moved that Bill No. 22-09-010 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion: Councilman Shoemaker – aye,

Councilman Baker – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 22-10.11.

FY 21-22 Budget Amendment(s) – Bill No. 35-2232: City Clerk Krumpelman explained budget amendments for the 2021-2022 fiscal year that are over the \$10,000.00 threshold for City Manager approval. Councilman Baker moved that Bill No. 35-2232 amending the 2021-2022 fiscal year budget be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2232 twice by title only. Councilman Baker moved that Bill No. 35-2232 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Mayor Buck – aye, Councilman Shoemaker – aye, and Councilman G. Carlson – aye. This Bill was assigned Ordinance Number 35.2232.

**NEW BUSINESS:**

Electric Connection Fees – Bill No. 22-10-012: City Manager Hoon informed the Council there is currently not a charge or fee for new electrical service to customers as it pertains to the installation of the new service. He stated this Bill mirrors the water connection fee procedure. City Manager Hoon went over different scenarios that have occurred in the past and how the City has lost revenue due to current practices. Councilman T. Carlson inquired if the City of Brookfield has connection fees. City Attorney Cowherd informed the Council that most cities have connection fees. The Council discussed the topic. Councilman T. Carlson moved that Bill No. 22-10-012 to amend Title VIII, Chapter 700, Article VI adding Section 700.245 of the Marceline Code of Ordinances relating to electric system connection and deposit read twice by title only. Councilman G. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 22-10-012 twice by title only. Councilman Baker inquired if the connection fee / security deposit of \$75.00 the same as the current fee. City Clerk Krumpelman responded no, the fee is incorrect in the Bill, as it should be \$125.00, and the Water Connection fee / security deposit is \$75.00. There was a short discussion on the topic. Councilman T. Carlson moved to amend Bill No. 22-10-012 to correct the connection fee / security deposit amount to \$125.00. Councilman Baker seconded the motion. The motion carried. Councilman Shoemaker moved that Bill No. 22-10-012 be passed as amended. Councilman G. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Shoemaker – aye, Councilman G. Carlson – aye, Councilman T. Carlson – aye, Councilman Baker – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 22-10.12.

Proposed FY 22-23 Budget – Bill No. 35-2233: City Manager Hoon went over the changes made to the budget since the last meeting. City Clerk Krumpelman stated the Water and Wastewater Grants were removed except for the Lead Line Inventory Grant since it is unknown if they will be awarded, and the City match was built back into the budget so those funds can be re-allocated to the grants if they are approved. City Manager Hoon stated that staff would like to request that one of the full-time police positions be filled by a part-time position until the City has three (3) qualified applicants to fill all three (3) open full-time police positions. The Council provided consensus for that. Councilman Baker moved that Bill No. 35-2233 to establish an operating budget for the City of Marceline, Missouri for the 2022-2023 fiscal year commencing November 1, 2022, and ending October 31, 2023 be read twice by title only. Councilman Shoemaker seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2233 twice by title only. Councilman Baker moved that Bill No. 35-2233 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Councilman Shoemaker – aye, Councilman G. Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2233.

Disney Park Court – Parks Work Cooperative Agreement – Bill No. 35-2234: City Manager Hoon stated that under the newly established budget, the City has budgeted \$10,000.00 to the project plus City labor for demolition and site-work. City Manager Hoon went over the project with the Council for renovating / replacing the old tennis court with a half-court basketball court and pickleball court(s). Street Superintendent Lichtenberg stated they measured the site, and the new expanded court will fit in the same area. City Clerk Krumpelman stated they will need to contact MO State Parks to decommission the tennis court since it was paid for with grant funds. Councilman G. Carlson inquired on the timeline. Mitchell Lockwood with Parks Work stated they hope to have it completed in the Summer of 2023. After a brief discussion, Councilman Shoemaker moved that Bill No.

35-2234 authorizing the Mayor to enter into a Cooperative Agreement with Parks Work for the purpose of renovating / replacing the tennis court in Walt Disney Park to a half-court basketball court and pickleball court be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2234 twice by title only. Councilman Shoemaker moved that Bill No. 35-2234 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Shoemaker – aye, Councilman T. Carlson – aye, Mayor Buck – aye, Councilman G. Carlson – aye, and Councilman Baker – aye. This Bill was assigned Ordinance Number 35.2234.

FY 22-23 Funding Agreements - Downtown Marceline & IDA – Bill No. 35-2235 & 35-2236: City Manager Hoon stated these two (2) agreements are similar to the agreements signed the prior year. He said the funding amount approved in the FY22-23 budget for Downtown Marceline and IDA is \$25,000.00 and \$35,000.00 respectively.

*Downtown Marceline Agreement – Bill No. 35-2235:* Councilman Baker moved that Bill No. 35-2235 authorizing the Mayor to execute a funding agreement with Downtown Marceline, Org. for fiscal year 2022-2023 in the amount of \$25,000.00 be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2235 twice by title only. Councilman Baker moved that Bill No. 35-2235 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, Mayor Buck – aye, and Councilman Shoemaker – aye. This Bill was assigned Ordinance Number 35.2235.

*IDA Funding Agreement – Bill No. 35-2236:* Councilman Baker moved that Bill No. 35-2236 authorizing the Mayor to execute a funding agreement with the Marceline Industrial Development Authority for fiscal year 2022-2023 in the amount of \$35,000.00 be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2236 twice by title only. Councilman Baker moved that Bill No. 35-2236 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Councilman Shoemaker – aye, Mayor Buck – aye, and Councilman G. Carlson – aye. This Bill was assigned Ordinance Number 35.2236.

Legal Services Agreement – Bill No. 35-2237: Mayor Buck stated this bill would engage the City’s current City Attorney for another calendar year. Councilman T. Carlson moved that Bill No. 35-2237 authorizing the execution of a legal services agreement between Chapman and Cowherd, P.C., and the City for the purpose of Chapman and Cowherd, P.C., serving as the City Attorney for the City be read twice by title only. Councilman Baker seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2237 twice by title only. Councilman T. Carlson moved that Bill No. 35-2237 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson – aye, Councilman Shoemaker – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2237.

LIHEAP Agreement – Bill No. 35-2238: City Manager Hoon stated this agreement is renewed every three (3) years and allows the City to participate in the Low Income Home Energy Assistance Program (LIHEAP). Councilman Baker moved that Bill No. 35-2238 authorizing the Mayor to execute the LIHEAP supplier agreement between the Missouri Department of Social Services Family Support Division and the City be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2238 twice by title only. Councilman Baker moved that Bill No. 35-2238 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Mayor Buck – aye, Councilman G. Carlson – aye, and Councilman Shoemaker – aye. This Bill was assigned Ordinance Number 35.2238.

MPUA Agreement – Bill No. 35-2239: City Manager Hoon explained the Missouri Public Utilities Alliance, Resource Service Corporation (MPUA-RSC) Master Services Agreement to the Council. He stated this was a non-obligation agreement and will allow the City to utilize MPUA’s specialized services for projects if needed. City Attorney Cowherd stated the Master Services Agreement is the base agreement and the City would need to

execute a Project Services Agreement for specific projects. After a brief discussion, Councilman T. Carlson moved that Bill No. 35-2239 authorizing the Mayor to execute the Master Services Agreement between the City and MPUA-RSC providing for basic work agreement parameters be read twice by title only. Councilman Baker seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2239 twice by title only. Councilman T. Carlson moved that Bill No. 35-2239 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman Shoemaker – aye, Councilman G. Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2239.

Auditor Bids: City Manager Hoon stated the City received one bid to provide auditing services for three (3) years. He said the sole bidder was John W. Gillum, CPA, LLC, who is the City’s current auditing services provider. Councilman Shoemaker moved to accept the bid from John W. Gillum, CPA, LLC. Councilman T. Carlson seconded the motion. The motion carried.

MDC CAP (New Reservoir Project) Change Order No. 3 – Bill No. 35-2240: City Clerk Krumpelman stated Change Order #3 removes the concrete waste receptacles from the scope of items for this project which decreases the cost of the project by \$1,196.00. After a brief discussion, Councilman Shoemaker moved that Bill No. 35-2240 authorizing the Mayor to approve Change Order #3 from JLL General Contracting, LLC for the concrete waste receptacle changes required for the MDC CAP Recreational Improvements Marceline New Reservoir Project in the amount of \$1,196.00 be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2240 twice by title only. Councilman Shoemaker moved that Bill No. 35-2240 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Shoemaker – aye, Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2240.

At 6:42 pm, Councilman Shoemaker moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts and to include guest Street Superintendent Adam Lichtenberg. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Shoemaker – aye, Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson – aye, and Mayor Buck – aye.

Upon returning from Executive Session, with no further business, Councilman Shoemaker moved to adjourn. Councilman T. Carlson seconded the motion. The motion carried. The meeting adjourned at 8:20 pm.

Recorded by City Clerk Lindsay Krumpelman.  
Approved by Marceline City Council on November 9, 2022