

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
Amended to reflect vote of Councilman Gary Carlson not previously recorded.
August 16, 2022

The Marceline City Council met in regular session on August 16, 2022, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Pro-Tem Josh Shoemaker presiding. Council members present were Gary Carlson, Tracy Carlson, and Brian Baker. Mayor Sallie Buck was absent. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Police Officer Christopher Murray and Police Chief Robert Donelson. Others Present: Dave Tavres (DM Ex. Dir) and Reporter Angie Hutschreider.

Mayor Pro-Tem Josh Shoemaker led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman G. Carlson moved to approve the minutes and financials as presented. Councilman Baker seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Clerk Update: City Clerk Krumpelman informed the Council the City received notification that the second ARPA payment in the amount of \$210,361.46 to be deposited this week. She reported on the MIRMA conference she attended the previous month. She stated she will be releasing an RFP for Auditing Services in the near future. City Clerk Krumpelman reported she has started on the salary and wage survey and the department budget request sheets are due at the end of the month for the beginning of the budget process.

City Manager Update: City Manger Hoon reported the Historic Preservation Board voted to assist the owner of the old Lincoln School to apply for a grant for historic preservation. He informed those present on the Marceline IDA sponsored Industrial/Manufacturing Job Fair to be held on October 29, 2022 and that Moore Fans, Walsworth, Karvd, Hurt Fab, Nature's Grace and Coffee Tree are all participating. City Manager Hoon stated Administrative Assistant Kasey Milliron is exploring whether the data in the cemetery software can be merged with the GIS software and also working on updating the zoning map. City Manager Hoon reported he received a call from one of the parties on the 60 day notice list and offered the property to the City. He said he recommended they contact the neighbors of the party and offer it to them or contact a real estate agent. City Manager Hoon concluded with stating they are working on the Electric Department's Five-Year Plan. Councilman Carlson stated once the plan is in place he would like a section on the department's activity report for updates to the progress made on the plan.

Council Update: Councilman Gary Carlson stated he would like to see a designated person taking care of the flower beds in the parks.

CITIZENS PARTICIPATION: None.

UNFINISHED BUSINESS:

Temporary Caterer's Permit(s) – Wine & Art Stroll: City Clerk Krumpelman reported the City has received an application for a Temporary Caterer's Permit along with the \$10.00 fee from Los Chimas to sell alcohol outside their premises during the Wine and Art Stroll. Councilman T. Carlson moved to approve the application from Los Chimas for a Temporary Caterer's Permit for the Wine & Art Stroll event. Councilman Baker seconded the motion. The motion carried.

NEW BUSINESS:

2022 Tax Levy – Bill No. 35-2228: City Clerk Krumpelman reported there is no proposed changes to the General Fund tax levy and the Library Levy and they would remain at \$0.5181 and \$0.2492 per \$100.00 assessed valuation respectively. She reported the Deby Service Levy increased slightly from \$0.2232 per \$100.00 assessed valuation to \$0.2568 per \$100.00 assessed valuation. City Clerk Krumpelman informed the Council that there were no attendees of the Public Hearing held at 10:00 am on Tuesday, August 10, 2022 outside the City Manager

and the City Clerk. The Council discussed how the proposed tax levies are set. City Attorney Robert Cowherd explained the Hancock Amendment and how it affected how tax levies are set. Councilman T. Carlson moved that Bill No. 35-2228 setting the 2022 tax levy in the City of Marceline be read twice by title only. Councilman G. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2228 twice by title only. Councilman T. Carlson moved that Bill No. 35-2228 be passed. Councilman G. Carlson seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilman G. Carlson – aye, Councilman Baker -aye, and Mayor Pro-Tem Shoemaker – aye. This Bill was assigned Ordinance Number 35.2228.

Accessory Structures – Bill No. 22-08-009: City Manager Hoon stated while he was doing notices he became aware the current code only deals with dwellings and not accessory structures. He reported the proposed amendment to add accessory structures to the code so they could be addressed when necessary. He stated the amendment would cover the following structures: attached and detached garages, workshops, barns, gazebos, garden/tool sheds, fencing and retaining walls. The Council discussed the topic with the City Manager explaining how the enforcement process worked and the City Attorney clarifying some of the terms used in the Bill. City Manager Hoon stated the City may want to adopt the Property Maintenance Code in the future. Councilman Baker moved that Bill No. 22-08-009 amending Section 505.130 and adding Article XII to Title V. Chapter 505 of the Marceline Code of Ordinances Minimum Housing Standards relating to accessory structures be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 22-08-009 twice by title only. Councilman Baker moved that Bill No. 22-08-009 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Mayor Pro-Tem Shoemaker – aye, and Councilman G. Carlson-**aye**. This Bill was assigned Ordinance Number 22-08.09.

Special Meeting Date: The Council discussed when they would be able to meet for a special meeting. The Council reached a consensus to hold a Special meeting on Monday, August 29th at 5:30 pm. Mayor Pro-Tem Shoemaker inquired about the possibility of changing the regular meeting date from Tuesdays. The item will be put on the special meeting agenda for discussion.

At 6:11 pm, Councilman Baker moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts and to include guest Julie Green. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Pro-Tem Shoemaker -aye. (Julie Green did not attend Executive Session).

Upon returning from Executive Session, with no further business, Councilman Baker moved to adjourn. Councilman G. Carlson seconded the motion. The motion carried. The meeting adjourned at 7:22 pm.

Recorded by City Clerk Lindsay Krumpelman.
Approved by Marceline City Council on September 20, 2022