

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
February 16, 2021**

The Marceline City Council met in regular session on February 16, 2021 at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Sallie Buck presiding. Council members present were Tyson Brammer, Jeri Holt, Lacey Meissen and Gary Carlson. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Police Chief Bob Donelson, and Police Officer Christopher Murray. Others Present: Tracy Carlson.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the minutes the financials as presented. Councilman Holt seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

Department Updates: City Manager Hoon stated he excused the department heads for the Water/Wastewater, Pool and Electrical Departments due to the cold temperatures.

Police Chief Donelson stated they are trying to stay warm. He reported they have started the DARE program for the year at the Catholic School, but will most likely not be able to at the Marceline R-V Public School due to COVID issues. He announced that the department is at full staff and everyone is out of training. Councilman Carlson inquired on the DARE program. Police Chief Donelson provided a brief explanation.

Street Superintendent Ed Ewigman stated they are busy with snow removal and the recent weather events. He reported they are making repairs on the plows and trucks. Street Superintendent Ewigman concluded stating they are getting things lined out for the MDC project (New Reservoir Improvements) to go out for bids.

City Manager Hoon reported the pool was closed for a short period due to a chemical balance issue but it is now resolved. He stated Pool Manager Birdsong is testing the generator daily. City Manager Hoon reported the Water Plant had frozen pipe issues, most likely due to the flow to produce water. He stated a procedure is in place to keep the affected pipes thawed. City Manager Hoon stated we are grateful to have power. He informed the Council that Ameren had notified us to be on standby but that issue was resolved. City Manager Hoon stated we should not be subjected to the rolling blackouts as we are on a different power grid. Councilman Carlson inquired if the water the water usage could be broken down by type with more information on the cause of water loses.

City Clerk Update: City Clerk Krumpelman reported now that we are in January, the paperwork was submitted for the online payment option for utility billing and next month the Council will be presented the fees for approval before they are put into place. She reported the process may be quicker than originally presented by Tyler Technologies so a special meeting may be needed. City Clerk Krumpelman reported the Auditors will be on site on March 1st and they were delayed due to COVID issues. She stated if they do not receive their audit by the April 30th deadline for the state, she will submit the financial statement reports produced by the system and then will send the audit to replace them, so the City remains in compliance. City Clerk Krumpelman concluded stating she will be attending the MOCCFOA Master Academy and Spring Institute the week of March 7, 2021.

City Manager Update: City Manager Hoon stated he provided his report with the department updates.

Council Update: Councilman Carlson informed the Council that Mike Wrenn has passed away. Mayor Buck thanked the City Staff for their efforts.

CITIZENS PARTICIPATION: None

BOARD APPOINTMENTS:

Airport Board: Mayor Buck stated they have received an application from Darrell Gardner to be reappointed the Airport Board. Councilman Brammer moved to reappoint Darrell Gardener to the Airport Board for a four (4) year term. Councilwoman Meissen seconded the motion. The motion carried.

IDA Board: Mayor Buck informed those present that there is currently one unexpired term seat open due to the passing of IDA Board member Dean Enyeart in October. She stated they received an application from Tyler Shoemaker to fill that term to end on May 31, 2024. Councilman Holt moved to appoint Tyler Shoemaker to the unexpired term on the IDA Board to end on May 31, 2024. Councilwoman Meissen seconded the motion. The motion carried.

UNFINISHED BUSINESS:

Sourcewell Member Agreement – Bill No. 35-2102: Mayor Buck stated the Bill would authorize the City to enter into an agreement with Sourcewell which is a cooperative purchasing website the City could utilize. There was a brief discussion on the topic. Councilman Brammer moved that Bill No. 35-2102 authorizing the Execution of the membership agreement between the City of Marceline, Missouri and Sourcewell to allow the City to be a member of the cooperative purchasing group be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2102 twice by title only. Councilman Brammer moved that Bill No. 35-2102 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Carlson – aye, Councilman Holt – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2102.

Employee Residency Requirement – Bill No. 21-02-001: City Manager Hoon stated the radius is set for 35 miles instead of 30 miles as 35 miles would include all of Chillicothe, MO instead of stopping at the eastern border. Councilman Carlson inquired how the measurement was taken. City Manager stated it would be as a crow flies, and that there is a tool in Google Maps that allows for that measurement to be taken, if needed. Councilman Brammer moved that Bill No. 21-02-001 amending Section 204: Residency Requirements be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 21-02-001 twice by title only. Councilman Brammer moved that Bill No. 21-02-001 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Holt – aye, Councilman Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 21-02.01.

NEW BUSINESS:

Mini-Excavator Bids: City Manager Hoon and Street Superintendent Ed Ewigman presented the bids received for the mini-excavator. City Manager Hoon stated staff is weary of the availability of parts and possible embargos that could be associated with the low-bid machine. The Council discussed the bids, specifically the difference in price between Brookfield Tractor and Bobcat of Columbia. City Clerk Krumpelman went over the lease-purchase financing options available. City Attorney Robert Cowherd explained why the City can finance the machine using a lease-purchase approved by the Council. Councilman Brammer moved to accept the bid from Bobcat of Columbia and to move forward with the lease-purchase financing through Regional Missouri Bank. Councilwoman Meissen seconded the motion. The motion carried. Council provided the following reasoning for the motion: Bobcat of Columbia was selected due to being the lowest bidder for a Bobcat machine to save the City of attachment purchases and Regional Missouri Bank was selected for financing the machine as the low bid for local financing. Councilman Carlson requested Street Superintendent get a price comparison from Sourcewell on the Mini-Ex to see if it is a possible true benefit to the City by comparing the Sourcewell bid to the selected bid.

Allstate Amendment – Bill No. 35-2103: City Manager Hoon and City Clerk Krumpelman explained that the City has a current agreement with Allstate Consultants for the Wastewater Plant project, and the proposed amendment will allow the project to move forward to update the project to move forward, by finalizing which properties are best suited for the land irrigation option under the Facility Plan, allowing for Allstate Consultants to update and revise the facility plan documents to include the layout and budgets for the project. Council discussed the topic. Councilman Brammer moved that Bill No. 35-2103 authorizing the Execution of Amendment No. 4 to an agreement for

Engineering Services between the City of Marceline, Missouri and Allstate Consultants, LLC for the purpose of adding to the engineering services scope of work be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2103 twice by title only. Councilman Brammer moved that Bill No. 35-2103 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Mayor Buck – aye, Councilman Holt – aye, and Councilman Carlson – aye. This Bill was assigned Ordinance Number 35.2103.

Security Benefit Plan Changes – Bill No. 35-2104: City Manager Hoon went over the proposed changes stating it lowers the administrative costs to the employees. City Attorney Cowherd explained the difference of a 457 plan versus a 401(k) plan. After a brief discussion, Councilman Brammer moved that Bill No. 35-2104 authorizing the Execution of a plan sponsor agreement and fee schedule between the City of Marceline, Missouri and Creative Financial Designs for the purpose of providing plan investment and recordkeeping services to participants in the plan be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2104 twice by title only. Councilman Brammer moved that Bill No. 35-2104 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Mayor Buck – aye, Councilman Carlson – aye, and Councilman Holt – aye. This Bill was assigned Ordinance Number 35.2104.

Accessory Buildings – Bill No. 21-02-002: This item was not discussed as further requirements are needed at the Board level before Council can provide action.

At 6:18 pm Councilwoman Meissen moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts and to include guest Street Superintendent Ed Ewigman. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen – aye, Councilman Brammer – aye, Councilman Holt – aye, Councilman Carlson – aye, and Mayor Buck – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on March 16, 2021 by Marceline City Council.